



32 Full & Part time places
3 Months-5 Years
Established 2017

Welcome to Tenderlinks Day Nursery!

Tenderlinks provides a nurturing environment that supports the development of strong foundations during the vital years of your child's early education. We provide the highest quality of learning and care, modelling the home environment, so our children feel relaxed, secure and able to express themselves.

Our priority is to make sure all of our children are educationally stimulated, healthy, safe and happy.

We celebrate and respect the uniqueness, individual needs, dignity and independence of each and every one of our children.

We employ realistic boundaries and our expectations take into account the age and development stage of individual children. Personal responsibility and cooperation are encouraged and children are guided to demonstrate a caring attitude to both their peers and staff members.

Children are provided with access to the full EYFS curriculum, ready for a smooth transition into state or independent primary schools.

Ratios & Key-workers

Our nursery appoints a key-worker to each child, and each member of staff has responsibility for an identified group of children.

Every effort is made for very young children, in particular, to spend the majority of the nursery day in the care of the same adult. We find this key-worker system helps provide continuity of care.

The nursery operates the following ratios:

Age 0-2 1 member of staff to three children

Age 2-3 1 member of staff to four children

Age 3-5 1 member of staff to eight children

Our Practitioners

Tenderlinks recognise that the most important bearing on the happiness, health and safety of our children are our practitioners. We do not take recruitment lightly, and it is important to us that all of our staff show experience, aptitude and the ability to fit well within our environment and amongst our children.

All of our team are formally qualified and their qualifications include (either or both) the following:

- BA (Hons) Early Childhood Education
- NVQ level 3 or above

All staff undergo enhanced DBS checks before they can work with the children. In addition, two references are taken up prior to starting work with us as well as a rigorous induction into the setting. New employees are also assigned an experienced practitioner as a mentor to help settle them into their new role. All members of our team undergo regular safeguarding and paediatric first aid training.

Family Nursery Software

Family Nursery Software is a platform that supports the communication and partnership between parents and the nursery. The platform is web based, but also has apps for iOS and Android.

Highlighted Features Include:

Sign in and out; View daily pictures and activities; Monitor sleep and food; Notify of holiday and sickness; Receive invoices and statements; Lunch and afternoon tea menus; Calendar; Events; Invites; Child and staff profiles; News feed with photos, videos and documents; Group and private messaging with parents and staff; Nappy and toilet visit tracking; Observations and tracking; Automated permission slips; Real-time accident reporting and much more.

Learning

Young children learn best by doing and by being involved. The nursery possesses a wide range of interactive equipment designed to promote effective and enjoyable learning through play.

As well as our curriculum based EYFS learning, our practitioners take the lead of each child, and provide further opportunities to develop language and literacy skills around their interests.

We welcome parental feedback, and we are happy for parents to highlight any areas of learning they feel their child shows a particular aptitude in, or areas of learning they would like us to focus on.

Early Years Foundation Stage (EYFS)

We support the EYFS principals of learning, and continuously implement strategies which help us ensure your child develops them throughout their time with us.

We apply the EYFS principles for all children **0-5 years**, and further adopt the early learning goals for children **aged 2-5**.

Principles of Learning

- Every child is a unique child who is constantly learning and can be resilient, capable, confident and self-assured.
- Children learn to be strong and independent through positive relationships.
- Children learn and develop well in enabling environments, in which their experiences respond to their individual needs and there is a strong partnership between practitioners and parents and carers.
- Children develop and learn in different ways. The framework covers the education and care of all children in early year's provision, including children with special educational needs and disabilities.

Early Learning Goals.

- Personal, Social, & Emotional Development
- Communication, Language & Literacy
- Problem Solving, Numeracy, and Reasoning
- Knowledge & Understanding of the World
- Physical Development
- Creative Development

Special Educational Needs

Our dedicated care is designed to ensure that each child's particular learning needs are met. Practitioners recognise that the level and pace of learning will vary with each and every child. All children have access to a broad and diverse curriculum and teachers use their judgement to adapt curricula to individuals learning needs.

The vast majority of children are able to benefit from such a curriculum. However, in certain circumstances, individuals may require additional support in order to progress and develop. Where possible, we aim to provide this support, and our low pupil teacher ratios help to facilitate this.

A separate and detailed statement on the identification and assessment of special educational needs is available upon request.

Arrivals & Departures

On Arrival, parents should escort their child into the nursery and hand him/her over to a member of staff. Parents are also required to sign in and out.

To make the most of their time at the nursery and to prevent disruption to other children, parents are asked that children should arrive before 9:30 a.m. Morning attending children must be collected by 12:30 p.m. (if they do not stay for lunch) and afternoon attending children by 6:30 p.m. A charge will be levied if children are collected late. Parents are asked to supply details of persons who can be contacted to collect their child in an emergency.

Children must be signed in and out each day by a designated person (usually the parent/guardian). If a child is to be collected by a different person, (relative, friend etc), staff must be notified at registration. We will not release a child to anyone unless we have confirmation from the parent that it is OK to do so along with a password

Absences

Please let us know as soon as you can if your child is going to be absent or late.

Settling in

Our intention is to help all children and parents feel at ease as soon as possible. Prior to starting, parents are encouraged to attend an initial settling in period, the length and frequency of which we tailor according to the needs of each child.

The Nursery Day

The nursery day is carefully balanced so that children have time to be active, time to play and be noisy, time to be quiet, time to listen, time to concentrate, and time to rest.

Independence, confidence and mobility are encouraged through a variety of activities using a sensory approach. Treasure baskets, heuristic play, cooking, sing-song and music times, outdoor play and co-ordination activities are included in the weekly timetable.

The nursery provides weekly mini yoga, French and Forest School sessions.

7:30 am to 9:00 am	Arrival, breakfast & free play
9:30 am to 10:30 am	Activity period
10:30 am to 10:45 am	Milk and crackers
10:45 am to 12:30 pm	Activity period
12:30 pm to 1:30 pm	Lunch
1:30 pm to 2:30 pm	Rest time
2:30 pm to 3:30 pm	Activities
3:30 pm to 4:00 pm	Snack
4:00 pm to 4:30 pm	Activity period
4:30 pm to 6:30 pm	Collection and free play

Lunch and Afternoon Tea

To ensure our children are provided with the healthiest food possible, we use a specialist nursery food provider who deliver fresh food to us daily. The company has a 5* rating from Environmental Health and have all their meals inspected and approved by a child nutrition specialist. They:

- Source all food locally, wherever possible.
- Use organic milk and cream.
- Use free range eggs.
- Make all dishes, soups, stocks and sauces themselves from scratch, using real ingredients.
- Never use salt in food made for the children of any age range.
- Recycle waste – helping to ensure that children have a bright, happy future to look forward to.
- Make all baby food from scratch.
- Collect/deliver lunches in the most environmentally friendly order possible to reduce pollution and reduce our carbon footprint.
- Cook food to order.
- Vegetables are blended and added within dishes.
- All dietary and allergic requirements are met confidently.
- Food rating system in place so that the nutritional value is clear to children, staff and parents.
- The nursery also provides breakfast, snacks, milk and water throughout the day

Sleeping Arrangements

Young babies typically dictate their own routine, but if parents would like us to help their child adopt a routine that fits with their preferred home routine, we are happy to assist. Older children who still require sleep will have the opportunity to do so after lunch.

Children who require additional naps throughout the day are also provided with the opportunity to do so.

Potty Training

We recommend potty training children around the age of two, but we also recognise children that are capable of doing this before, as well as children that need extra time. We will work closely with parents throughout potty training, and we ask parents to provide nappies, wipes/cotton wool, creams and an appropriate change of clothes in case of accidents.

Clothing

Children should wear clothes and shoes that are comfortable, easy to put on and take off. Spare clothing should be provided every day and ALL items must be labelled.

Jewellery should be avoided, as the nursery cannot take responsibility for lost or damaged items.

Safeguarding

As a childcare provider, we have a legal and moral duty to recognise and record any signs and incidents which may harm a child psychologically or physically. Our staff are trained to follow child abuse procedures, and we will report concerns to the appropriate agency and/or police.

Health, Illness & Emergencies

In case of serious illness or accident, the parents or their emergency contact person will be contacted immediately, along with a medical professional, and the appropriate action taken, including transportation to hospital if necessary. All accidents will be recorded.

Parents must inform the head of the nursery if their child has any known medical condition, health problems, allergy, or has been in contact with infectious diseases.

Children must not attend the nursery if unwell. Please note that the staff cannot accept attendance of children who are suffering from certain, mainly infectious illnesses e.g. Conjunctivitis. The nursery is not allowed to exercise discretion and must follow the guidelines on exclusion periods provided by the local authority.

Policies, Procedures, Suggestions & Complaints

All Tenderlinks Day Nursery policies and procedures are readily available for you to review at any time. Please ask a senior member of staff on duty.

All suggestions and complaints are to be referred to the head of nursery. Complaints will be sympathetically heard and discussed, and will be acted upon if the head of nursery feels they are warranted and possible within the scope of the operation of the nursery.

Parents can contact Ofsted at any time which has a formal complaints procedure.





Equal Opportunities

The nursery values the importance of developing positive self-esteem. All that a child brings with them to the nursery – their language, culture, religion, family background and gender is valued in order for children to feel accepted and accepting of themselves.

We ensure that pictures and other material used realistically portray the ethnic composition of all communities. All care is taken to ensure that what is taught contains no negative stereotypes about gender, race, disability or family structures.

We have the same expectations of boys and girls, and they take part in the same activities. We are keen that our practitioners are drawn from a variety of backgrounds, and no one is employed who holds views contrary to equality of opportunity.

We feel that our best contribution to equal opportunity is to ensure that all our children receive the best possible start in life.

Our separate and detailed policy on Equal Opportunities is available upon request.

Ofsted

The nursery is registered by Ofsted (Registration EY551273) under the Children’s Act as a day nursery for 32 children between the ages of three months and five years. The nursery is subject to regular unannounced inspections by Ofsted and a copy of our most recent report which was graded "Good" is available for parents to read on the premises and on-line.

And parents have said...

My 20 month old daughter has really progressed since she's been there. When she arrives in the morning she's really happy to see all the staff. When we pick her up in the evening we are given a full description of her day. The meals she's had, the activities she's taken part in and the times she's napped etc. The staff are very approachable and are always happy to answer any questions.

- Sarah

My child has been at Tenderlinks for about 18 months. I chose the nursery as it seemed to be a warm and loving environment and I am pleased to say it is. The nursery has given my child the structure and stimulation she needs, while also allowing her independence to explore and make friends. All the staff do a fantastic job and my daughter loves them all.

- Kelly

My son loves coming to Tenderlinks and has been here for 18 months. The activities are engaging and he is rapidly developing ahead of his peers at other nurseries. The facilities are brilliant and the team are very conscientious, especially as my son suffers multiple allergies. They tailor brilliantly to his individual needs and he can't wait to get to nursery everyday.

- Louise

Viewing & Application Process

Please telephone and or email the Nursery Manager to arrange a viewing.

Registration operates on a first come, first served basis. However, if a place is not available when required, you may choose to be included on our waiting list.

You will then be notified as soon as a place becomes available.



Opening Days & Times

Monday to Friday | 7.30 am - 6.00 pm | 51 weeks of the year

(01483) 424 127

godalming@tenderlinksdaynursery.co.uk

www.tenderlinksdaynursery.co.uk

Rodborough School
Petworth Road
Milford
Godalming
GU8 5AT